

**ADDITIONAL INFORMATION**  
**PT Bank Central Asia Tbk (the “Company”)**  
**on**  
**Health Procedure for Prevention of COVID-19 Spread during**  
**Annual General Meeting of Shareholders of the Company**  
**(the “Meeting”)**

The Company is always concerned with the safety and comfort of its Shareholders and other stakeholders. Therefore, as regards the Meeting, which will be held on Thursday, 9 April 2020, in anticipation of the spread of COVID-19 and with due regard to the World Health Organization (WHO) technical guidance on the handling of COVID-19, the Company will implement the following procedure:

**I. Calling on the Shareholders to cast votes by proxy to limit physical turnout**

- a. In line with the recommendation from the Government of the Republic of Indonesia, to reduce the number of participants turning out for the Meeting, the Company hereby calls on the Shareholders to participate in the Meeting by proxy, i.e by granting powers to certain parties designated by the Company (representatives of PT Raya Saham Registra as the Company's Securities Administration Bureau) to represent the majority of Shareholders at the Meeting.
- b. The Form of Power of Attorney for this purpose is available on the Company's website ([www.bca.co.id](http://www.bca.co.id)).
- c. The general provisions for the grant of powers as laid down in the Meeting Notice advertisement shall apply for this purpose.

**II. Checking the participants' body temperature and asking the Shareholders or their Proxies to complete a declaration letter**

- a. If the Shareholder or his/her Proxies have a body temperature of more than 37.5 °C or show symptoms of flu and/or cough and/or fever, the meeting helpers have the right to prohibit the Shareholder or his/her Proxies from entering the Meeting premises and ask such Shareholder or his/her Proxies to immediately leave the meeting premises and visit the nearest health care facility.
- b. Before entering the Meeting room, the Shareholder or his/her Proxies must submit a declaration letter, which basically contains a statement that:
  - (i) The Shareholder or his/her Proxies are in good health; and
  - (ii) In the last 14 days prior to the Meeting, the Shareholder or his/her Proxies have never travelled to and/or made a transit in countries locally infected by COVID-19, or had physical interaction or contact with any person with the status of Person Under Monitoring (PUS), or Patient Under Supervision (PUS), or COVID-19 suspect or positive patient.

The Declaration Letter can be downloaded from the Company's website (<https://www.bca.co.id/en/Tentang-BCA/Tata-Kelola-Perusahaan/Aksi-Korporasi>).

- c. The Company has the right and authority to prohibit the Shareholder or his/her Proxies from attending the Meeting and entering the Meeting room if such Shareholder or his/her Proxies fail to meet the requirements set down under the health protocol described above.
- d. To ensure that the Shareholder or his/her Proxies that are prohibited from attending the Meeting retain the right to vote at the Meeting, the Company will provide the Form of Power of Attorney, which can be completed by the relevant Shareholder or his/her Proxies before leaving the Meeting area.

**III. Use of Health Masks**

Health masks will be provided at the registration desk. The Shareholder or their Proxies that will participate in the Meeting are required to wear the health mask while on the Meeting premises.

**IV. Hand Sanitizer**

Hand Sanitizer will be provided at the registration desk and at several points in the Meeting room for use by the participants as necessary.

**V. Social Distancing Policy**

We call on all Shareholders or their Proxies and all participants to minimize close physical interaction or contact with each other by keeping a certain distance from each other and not shaking hands with direct skin contact.

Regarding the implementation of the above procedure, the Shareholders or their Proxies are kindly requested to come ahead of the Meeting schedule as previously announced by the Company on 11 March 2020 in Bisnis Indonesia and The Jakarta Post daily newspapers, and on the IDX website as well as the Company's website at:

<https://www.bca.co.id/en/Tentang-BCA/Tata-Kelola-Perusahaan/Aksi-Korporasi>

To keep updated on the Company's efforts to prevent the spread of COVID-19, the Shareholders or their Proxies are expected to check and monitor further announcements from the Company on the Company's website ([www.bca.co.id](http://www.bca.co.id)).

Should you have any further questions regarding the above, please contact the Company's Corporate Secretariat and Communications Division during business day and business hours by email at [investor\\_relations@bca.co.id](mailto:investor_relations@bca.co.id) or by telephone at (021) -23588000.

We do hope you will find this announcement useful, and we thank you for your attention.

Jakarta, 2 April 2020

**PT Bank Central Asia Tbk  
Board of Directors**